

**Examination Committee Meeting  
Tuesday, January 16, 2001  
Maine EMS Conference Room, Augusta**

**Minutes**

**Present:** J. Vaniotis, E. Ekholm, D. Gilman, K. Roderick, J. LeBrun

**Absent:** R. Doughty, D. Bahr, D. Kinney

**Staff:** D. White

**1. Call To Order** - The meeting was called to order at 9:40 a.m.

A. Introductions - None

B. Assign Timekeeper – E. Ekholm agreed to be the timekeeper.

C. Additions/Deletions to the Agenda – Hearing Impaired First Responder Candidate

**2. Minutes – December 12, 2000, meeting minutes - review for acceptance**

The minutes of the December 12, 2000, meeting were reviewed.

***Motion: To accept the minutes of the December 12, 2000 meeting (Gilman; Ekholm - motion carries).***

**3. Old Business**

**A. Enhanced Intermediate**

**1. Intermediate Written Exam Revision**

The Committee reviewed the final draft of the Intermediate Written Exam.

Members discussed whether to include section heading within the exam. There was concern expressed that using section headings “tipped off” the candidate as to the type of answer being sought. Use of section headings was found to be consistent with current National Registry practice. **Consensus was to leave the format of the exam status quo.** Committee members did see this as a topic for future discussion.

The written exam stands as is. Staff will ensure that K. Roderick has a sufficient number of written exams for her 1/17/01 exam.

## **2. Intermediate Practical Exam**

Members reviewed and made changes to the Intermediate Airway and Fluid/Meds administration skillsheets and instruction sheets/equipment requirements. Staff will revise the skillsheets and instructions per Committee recommendations and distribute them to the regions.

## **4. New Business**

### **A. Hearing Impaired First Responder candidate.**

White reported that he had been contacted by a regional coordinator who had an individual with a hearing impairment who wanted to take a First Responder course and become licensed. The question centered around whether the practice has been to require a candidate at a practical exam take a blood pressure at the assessment station and then report the results to the examiner prior to being given the programmed results. Conclusion was that this requirement varies from region to region.

J. LeBrun indicated that she had two cases of hearing impaired persons wanting to take the practical exam. LeBrun stated that in the aforementioned cases, the candidates had provided auditory adjuncts at the exams (that they had otherwise needed to complete the course), and that the candidates completed the skill stations.

### **B. Erik Ekholm**

J. Vaniotis read a letter from member E. Ekholm indicating that he would be giving up his position on the Committee for personal reasons, but that he would stay on until a replacement could be found. Ekholm occupies the Level I Instructor/Coordinator seat on the Committee.

## **5. Next Meeting**

**The next meeting will be held on Tuesday, February 13, 2001, from 9:30 a.m. to 12:30 p.m. at Maine EMS in Augusta.** The meeting date was changed due to scheduling conflicts.

### **A. Set Agenda - Next agenda to include:**

#### **1. Next Steps**

## **6. Adjournment** - The meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Drexell White



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
16 EDISON DRIVE  
AUGUSTA, MAINE  
04330

MICHAEL F. KELLY  
COMMISSIONER

ANGUS S. KING, JR.  
GOVERNOR

JAY BRADSHAW  
DIRECTOR